

Music and Drama Booster Meeting Agenda

August 2, 2023

1. Call to order at 6:10pm
 - a. Attendance taken. Rick Staff, Mike Abbey, Shawn and Christy Durfee, Wendy Meka, Gary and Sarah Clawson, Nancy Bottom, Michelle Baumgratz, Michelle Wheeler and Cassi LaFata.
2. Reading and approving the minutes from the last meeting.

Motion was made by Shawn Durfee seconded by Christy Durfee. All in favor except Opposed by Michelle Baumgratz stating errors in the minutes.

 1. She is not in charge of the parking lot sale.
 2. Mike oversees the test drive fundraiser.
 3. Bank reports should not display money students have in their accounts.

Corrections to be made were noted.
3. Officer reports put on hold to allow Band Director Rick Staaf to give report.

The band is ready for the Dan Rice Day Parade. Joe Meka will have truck in the parade in case student/staff need to step out and have ice water available and to carry equipment back to school. Michelle B. offered her home as the ending spot for the parade. Camp will be the next event. Check in will be at 10am. Nancy will have help from Missy during check in. Equipment will be loaded to be taken to camp: drums, music stands, scaffolding and guard equipment. On first day of camp Lunch will be sub trays, Chips, and dessert. Dinner will be pizza. Thursday 8/17 student pickup is at 6:30pm equipment move will begin at 5:30pm. Friday camp will be at GHS. Students are to be at school at 8am and eat breakfast before they come. Lunch will be Taco Bell tacos, nachos, salsa, and dessert. Dinner will be a family picnic. Pasta, salads, garlic bread and desserts in the school café. Camp security was set up by Nancy B. Music note and props work sessions during camp will be 6-8pm at Camp Notre Dame. New polos are planned for the marching band and show shirts are being designed. Also, there is a need to have a key for access to the stadium storage and restrooms at the field. Wendy M suggested he send an email to Joe M to help obtain the key. Shawn Durfee made motion to accept director report; Second Sarah Clawson. Motion carries

3. Officer reports:
 - a. Secretary: Secretary is out of town and Wendy Meka is taking minutes to the meeting.
 - b. Treasurer: PNC Bank account will be closed by Shawn Durfee and the remaining money will be moved to new account at First National Bank. Motion to accept report made by Shawn Durfee; second Michelle B. Motion carries.

- c. Vice President: **No report**
- d. President: **No report**
- 4. Committees:
 - a. Band Director Report: *Moved to beginning of meeting.*
 - b. Color Guard Director Report: **No report**
 - c. **Social Media: New Facebook page in development for Music and Drama Boosters. This will be by invite only and be used for business, schedules, and necessary conversations outside of meetings. Shawn D made a motion to accept, Nancy B accepted motion carries.**
- 5. Business:
 - a. Old Business: **Dan Rice Days Booth set up after the meeting. Nancy B. Will handle money. Michelle B. donated use of mini refrigerator for candy bars and pretzels to avoid melting issues. Signs will be made by Wendy M last shift will lower tent each night. Wendy will set up the raffle firepit and Smore's basket. Tear down will be at 9am on Sunday 8/6 at 9am by Mike A and Joe M.**
Emergency fund set up to help current and former band members. Motion made by Shawn D, seconded by Nancy B. Motion carries
Bill of \$450.00 to be paid to Rossey LLC for website creation/fliers Motion made by Michelle B. and second by Christy D. Motion carries
 - b. New Business: **Erie Gives will not be a fundraising avenue for the boosters due to the cost involved in establishing and lack of endowment by boosters.**
- 6. Announcements: **Senior Banners pictures will be taken on Tuesday 8/8 at 4:45pm by Alec Durfee.**
- 7. Adjournment: **Motion made by Shawn Durfee second by Cassi. 7:51pm**